



中央民族大学
MINZU UNIVERSITY OF CHINA

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Minzu University of China
ENGL 223 Communication and Public Speaking
Summer 2020

Basic Information

Class hours: Monday through Thursday, 2 hours each day
Discussion: Friday, 1 hour (60 minutes)
Review Section: Saturday, 1 hour (60 minutes)
Office Hour: 2 hours (According to professors' teaching plan)
Field trip: According to professors' teaching plan
Credit: 4
Total contact hours: 60 (50 minutes each)
Instructor: Fionnuala T. Regan

Introduction

Welcome to “Communication and Public Speaking”! This course covers effective oral communication in a variety of formal and informal situations. Students will learn to consider the needs of their audiences and to present persuasive arguments in public, whether delivering a formal paper or pitching an idea off the cuff. In this course, students will research and present arguments on topics of their choosing. We will practice active listening, as well as asking and fielding questions. Throughout the course, we will work together on developing ease and confidence in public speaking.

Recommended Text

Clella Jaffe, *Public Speaking: Concepts and Skills for a Diverse Society* (7th ed.)

Assessment

Participation:	40%
Short presentations (week 1):	10%
Presentations:	20%
Debates:	20%
Persuasive appeals:	10%

Students are allowed to arrange extensions for written assignments if necessary.

Participation

My expectation is that every student will speak in every class. Students should also listen to each other with active attention. No electronic devices are permitted in the classroom, (except for students with learning disabilities). Daily vocal participation may seem daunting at first, but the best way to become more comfortable speaking in front of groups is to practice often. We can all help put each other at ease by listening in a respectful, nonjudgmental way, and by joining in with a sense of humor and good will. Students are permitted two absences without penalty for personal emergencies.

Academic Honesty Statement

The college is committed to academic integrity in all its practices. No student shall engage in plagiarism or other forms of academic dishonesty (such as the distribution of test materials or other work).



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Course Schedule

Week 1: Informal and Informational Speaking

Monday: Group introductions

Tuesday: Audiences

Wednesday: Informational speaking

Thursday: Short presentations with questions

Week 2: Developing an Argument

Monday: Pitching paper topics

Tuesday: Claims and evidence

Wednesday: Structure and emphasis

Thursday: Rhetoric and emphasis

Week 3: Delivering an Argument

Monday: Active listening

Tuesday: Presentations with questions

Wednesday: Presentations with questions

Thursday: Presentations with questions

Week 4: Debates

Monday: Framing and reframing an issue

Tuesday: Asking and fielding questions

Wednesday: Debates

Thursday: Debates

Week 5: Extemporaneous Speaking

Monday: Body language and breathing

Tuesday: Social occasions: jokes, toasts, and introductions.

Wednesday: Speaking spontaneously without fear

Thursday: Persuasive appeals